

## ISLAND CREEK ELEMENTARY SCHOOL (ICES)

### PARENT-TEACHER ASSOCIATION

#### MEETING MINUTES – November 1, 2011

##### Call to Order and Welcome

- PTA Vice-President Karen Patrick welcomed everyone and called the meeting to order at 7:05pm.
- Karen introduced Kathy Sinniger to give craft fair update since she needed to leave early.

##### Craft Fair Report

- Need Volunteers
- 40 vendors: 4 current or former students, 6 vendors that have been to every IC craft show
- Advertising has been put up; easels were stolen – new signs put up
- Items include: dolls, jewelry, Birdhouses, etc.

##### Karen introduced Vice Principal Mr. Gross

- Mr. Gross introduced the 5<sup>th</sup> grade team

##### Minutes

Secretary Stephanie Reybitz presented the minutes of the meeting held on Oct. 4, 2011. Upon **Motion** duly made, **Seconded** and unanimously **Approved**, the Minutes of this meeting were accepted as presented at 7:15pm.

##### Reports

- Spirit Wear – Coleen Murray
  - Announcement made that Lenore Milan will not be new chair
  - Still in need of a chair/coordinator
  - Terri Maben will stand in for now
- Box Top campaign – Toni Shipe
  - October Sale complete
  - 11, 450 box tops collected – total of \$1,159.00 raised
  - Mrs. Fay's class (2<sup>nd</sup> grade) won 1<sup>st</sup> place class party – 724 tops collected
- Restaurant Nights – Andi Caufield
  - Olympian's restaurant night raised \$500
  - Silver Diner "Run the Diner" dates set for 11/14 & 11/17
- Reflections Report
  - No report given
- Croctoberfest – Toni Shipe and Nancy Hervey
  - 300 dinners sold this year – up 100 from last year - 400 participants over-all
  - Ponies were a hit
  - Baked goods sold out and a lot of raffle tickets sold(~ \$800 profit)
  - Comment made by parent that the event was run & went very smoothly
- Parent/Teacher Softball Game
  - Parents won 11-10
  - About 60 people participated/attended
  - Discussion about Spring re-match & winter Basketball game
  - Discussion about gift cert. for Mr. Macrina's neighbor who was umpire
  - Discussion about gift cert. for T-shirt supplier (I have her name at home – sorry)

- Holiday Shop – Andrea Gurrola
  - 40 volunteers needed
  - Gingerbread Raffle
  - Large Gift for raffle – what to do with it
    - Raffle open to all vs. just needy families at IC
    - Decided Raffle open to all w/ profits going to needy families from our school
    - Discussion about \$5 cost for raffle item
- Basket Bingo – Lori Kappler
  - No report
- FLEX/Fall Fundraiser – Jane Horowitz (not present – Jane Kelly reported)
  - Some classes had to be adjusted – but all four classes are able to be offered
  - Discussion about interest in Level 2 Spanish and French classes – possibly offered in Spring
  - Jane would like to do all on-line registration next year
  - Fall Fundraiser
    - 100 students turned in forms
    - \$9,119 sold – PTA will get little less than ½ of that
    - Discussion about skipping a year
    - Discussion about getting the kids more invested in selling process
- Honey baked Ham
  - Discussion about forms being available for Craft Fair
  - Teachers encouraged to have kids get forms in by 11/10
  - All orders need to be in by 11/16
- Croc Trot – Anne Cestare
  - No report given
- Website update / Volunteer report – Tammy Toth
  - No report given

#### **Membership Updates – Tammy Becker**

- Contest ended 10/31
- Class contest winners not tallied yet

#### **Budget Review and Approval / Audit Status**

- Discussion about unspent money from last year (\$24,518.98)
  - Mr. Gross stated that a definitive plan for the money would be submitted for Dec. meeting by He and Mr. Macrina
  - Ipad Purchase was discussed
    - Question on how they would be used
    - On-line student run news paper
  - Discussion about Outdoor sign and it's cost
  - Discussion about what the teachers want/need
    - Speakers, Color printers, Computer cart
    - A lot of discussion concerning teacher input on purchases
    - Mr. Gross stated that there would be teacher input "survey" before next PTA meeting

- Discussion was cut short because we determined that the two people who knew the most about the funds and how they were being spent were not present (Terri and Mr. Macrina)
- It was brought up whether or not the Treasurer (and other board members) should be present at the meetings concerning the extra money

#### **PTA Volunteer Opportunities**

- Call for Spirit Wear co-chair
- Call for Enrichment Program Liaison

**Door prize was drawn from names of those who attended. Mrs. Rodgers won a \$15 gift card to StarBucks.**

#### **Next PTA Meeting/Adjournment**

- There being no additional business, the next meeting of the PTA was set for Tuesday, Dec.6, 2011 at 7pm.
- Upon **Motion** duly made, **Seconded** and unanimously **Approved**, the meeting was adjourned at 8:04pm.