



**ISLAND CREEK ELEMENTARY SCHOOL (ICES)  
PARENT-TEACHER ASSOCIATION**

**MEETING MINUTES – JUNE 1, 2010**

**Call to Order and Welcome**

PTA President, Lisa Jacobs, welcomed all in attendance and thanked everyone for their participation. Lisa offered a special word of thanks to Nancy Hervey for her support throughout the past two years.

**Principal's Remarks**

After thanking Lisa Jacobs and all of the PTA officers for their efforts throughout the year, Dr. Owner reported the following –

- ✓ The ICES community appreciates the PTA and all of the parents of ICES students for their continued support of the school and ongoing generosity.
- ✓ SOLs are going well but the students have shown a bit of stress related to the testing. This will be addressed in the coming school year.
- ✓ A new program is being formed to allow students who have expressed an interest in leadership opportunities to hone these skills and support school activities.
- ✓ Interviews are taking place to hire new teachers to replace one or two current teachers who have announced that they will be leaving over the summer.
- ✓ *It is anticipated that enrollment for the coming school year will be at roughly 800 students.*

**Meeting Minutes**

Secretary Andi Caulfield presented the Minutes of the PTA meeting held on May 4, 2010. Upon a motion being made, seconded and unanimously approved, the Minutes were accepted as presented.

## Treasurer's Report

Treasurer Dawn Nelson reported the following –

- ✓ Because of the prolonged school year, fundraising efforts are still underway at the time of this meeting. At the end of the school year the books will close and at the conclusion of the audit a final report will be available concerning the results of fundraising activities for the entire 2009/2010 school year. In the meantime, the following rough information was shared –

- Events –

- Croctoberfest – Revenue \$2194, Expenses \$1075, Net \$1119 (app)
- Craft Fair – Revenue \$2996, Expenses \$487, Net \$2509 (app)
- Holiday Gift Shop – Netted app. \$100 (no intended as a fundraiser)
- Basket Bingo – Revenue \$3401, Expenses \$1308, Net \$2093 (app)
- Croc Trot – Pending information on online registration information
- Spirit Wear – Revenue \$3708, Expenses \$6002, Net loss \$2294
- Student Art – Revenue \$5457, Expenses \$3711, Net \$1746 (app)
- Sally Foster – Revenue \$10,923, Expenses \$5183, Net \$5740 (app)
- Entertainment Books - \$6893, Expenses \$3725, Net \$3168 (app)
- Cookie Dough Sales – Revenue \$7652, Expenses \$4609, Net \$3043 (app)
- Box Tops for Education – Revenue \$1416, Expenses \$106, Net \$1310
- Restaurant Nights – Thus far \$1150 raised with Lucky's night revenue yet to be added.

- Pass through events –

- Girls on the Run – net loss of \$5.00
- Mad Science - \$10,024
- Bake Sales - \$200 each (\$ 315 6TH grade; \$ 262 5TH grade - 6TH graders used funds for bus expense for bowling trip; 5TH graders used money for EOY breakfast and related activities. (Note: There is some money remaining, \$50 for 6<sup>th</sup> graders and \$39 for 5<sup>th</sup> graders)

- Operating Expenses –

- Field Trips - \$3822
- Supplies - \$2270
- Donation - \$75
- Stipend – \$1966
- Teacher/Staff Holiday Appreciation - \$2458
- Cultural Arts Program - \$500
- Enrichment Programs - \$151

- Tentative Year-End Totals –

- Revenue - \$23,000
- Expenses - \$10,000
- Net - \$13,000

- ✓ The PTA has been in talks with the Internal Revenue Service concerning questions about the timely submission of required IRS Form 990 reports that are required of most nonprofit organizations. Copies of the forms that had been filed as required have been supplied to the IRS and it is anticipated that the situation will be resolved in the near future. Several members present offered to reach out to IRS contacts if needed.
- ✓ Efforts are moving forward for the acquisition of a canopy for the playground.

### **Restaurant Nights**

The recent restaurant night at Lucky's was a great success. However, because it had been held so recently, a report is not yet available concerning the funds raised.

### **Installation of New Officers**

As the result of elections held during the meeting of May 4<sup>th</sup>, 2010, the following individuals were installed as PTA officers for the coming school year:

President – Jane Horowitz  
Vice President – Andrea (Andi) Caulfield  
Secretary – Pam Haberstroh  
Treasurer – Jane Kelly

After thanking the outgoing officers for their incredible contributions over the past year, the meeting was adjourned at 8:00 PM. The next meeting will be held on Tuesday, September 14, 2010.

Respectfully submitted,

Pam Haberstroh, Secretary  
Island Creek PTA